



Invitees:

Directors	Jo Neath, Sandra Eder, Stephen Peate, Adam Shepherd		
Co-optees, with some roles:			
Treasurer	Jo Neath	Treasurer elect	Mike Young
Membership sign on	Wendy Tester + Adam S	BC Membership admin	Jo Neath, Sandra E
Communications	Phil Shemmings	First Aid	Merv Medlyn
Lead Welfare	Jeff Cook	Event Co-ordination	Adam Shepherd
Bikes	Tony and Sandra Eder, Jo Neath		
Youth Rep(s)	Albie Peate		
	MINI	Hayes AM	Youth
Lead Coaches	Spencer Harradine	Simon Spearman-Oxx	Stephen Peate
Lead Coaches			Matt Benfield
Lead Admin	Wendy T + Sandra E	Wendy T + Sandra E	Stephen Peate
Parent Reps	Wendy Tester	Andrea K + Wendy T	Andrea Kechiche
Others	Any Club Members – invitation via newsletter		

Meeting Attended by: Stephen Peate (Chair), Adam Shepherd (Mins), Sandra Eder, Jo Neath, Matt Benfield, Simon Spearman-Oxx, Merv Medlyn, Jeff Cook, Spencer Harradine,

Distribution: all named invitees and attendees, **also to go on website**

Note: except where stated otherwise all decisions / conclusions were made unanimously

Item	Item / Agreed Actions	Action
1	Apologies: , Phil Shemmings, Mike Young, Albie Peate, Wendy Tester, Saif Haque, Andrea Kechiche,	
2	Meeting purpose: to discuss key matters associated with getting club activities up and running These are thus short minutes, the minutes of the meeting 19/2/20 are still be fully discussed	
3	Coaching Fees: Autumn 2020 – free, publicity done Spring and Summer 2021 – to be as year 2019/20, unless we feel nearer the time that that would be inappropriate	All
4	Cyclopark sessions by others: Publicity done	
5	Booking system for coaching sessions (to control numbers – if needed by coaches) Done using BC system and working well, big thank you to Phil	
6	Hayes Primary – shed access rules: No longer an issue as school is open	
7	Covid 19 [Post meeting note: can Stephen please arrange that an experienced coach double checks each of our BC required Covid 19 risk assessments and our Covid 19 guides for members and volunteers that have been produced by other coaches – to ensure we are happy with the	Stephen

	<p>contents, two pairs of 'coaching eyes' are better than one. There should be ones for each section and each section's venue, thus so far should be in place for:</p> <p>MINI and MINI+ sections - Hayes Primary Junior section – Hayes Primary Youth Section - Bromley College</p>	
8	<p>Covid 19 and first aid Sandra, Matt and Merv to liaise to ensure we have the right contents in first aid boxes at club coaching sessions to also deal with Covid 19 – eg PPE</p>	<p>Matt Sandra Merv</p>
9	<p>Youth section: Croydon Arena – looking dire, no possibility to book now or perhaps ever (!), big issues over money, need to explore alternatives (see below)</p> <p>Bromley College – up and running, first session went well</p> <p>Puttshack (J Petchey award for Josh), Matt to look to rearrange and co-ordinate with Adam</p>	<p>Matt</p>
10	<p>Junior PM section: Section now closed, publicity done – past members in some instances have moved to AM or Youth</p>	
11	<p>Junior AM section: Up and running first session went well</p> <p>No new recruits to be considered for joining until we have sorted issues with existing PM members in about 2 weeks, plus any MINIs moving up and after coaching sessions settled down and established</p>	<p>All</p>
12	<p>Mini and Mini+ Up and running first session went well</p> <p>Spencer also taking new recruits</p> <p>Spencer to consider which MINIs can move up to Junior and co-ordinate with Sandra, Wendy, Simon</p>	<p>Spencer Spencer</p>
13	<p>Alternative venues: We in particular need to add some coaching activities to enable the Youth section to have a full and decent offering. Likewise Junior and MINIs could benefit from such extra sessions to make up for losses over the year. Options to be explored, lead by Lead Coaches</p> <p>Sandra to look at use of Hayes Primary and adequacy of it's external lighting for evenings</p> <p>Spin – Stephen to email Jackie to see if she can run any sessions</p> <p>Saif exploring Beckenham Place Park – ad-hoc sessions for whole club and maybe more regular for Youth section</p> <p>Herne Hill MTB circuit – from calendar it looks free Sat PM and all day Sun. Adam can book it for certain dates for the Youth, Junior (and MINI) section if wanted by the coaches</p> <p>Bedgebury – coaches can consider rides there if they wish, Youth section have now visited</p>	<p>Simon Stephen Matt Spencer</p> <p>Sandra</p> <p>Stephen</p> <p>Saif</p> <p>All</p> <p>All</p>

14	<p>AGM Agreed to be a Zoom meeting – Stephen to set up, with moderator access, typed chat option and ‘hands up’ to speak function, and will be a short term paid account – to avoid timing cut offs</p> <p>Jo will present at AGM the signed off accounts up to 30/9/2019 and the ‘books’ up to 30/9/20</p> <p>Date and time agreed Wed 21/10/20 7pm, Adam has got out in newsletter and will now do formal detailed announcements – all agreed AGM will just cover the basics</p>	<p>Stephen</p> <p>Jo</p> <p>Adam</p>
15	<p>New Chair and new roles</p> <p>Chair - Stephen standing down at AGM – Simon has put his name forward, all are pleased with this, it will need to go through AGM process</p> <p>Vice chair – would be good to get new person involved, and will include them helping establish it’s role</p> <p>Treasurer – Jo to arrange handover with Mike between end of accounting period and AGM</p> <p>Directors – meeting agreed, subject to AGM, to keep as Stephen, Adam, Jo, Sandra – as new cttee settles down we can discuss a ‘reshuffle’</p> <p>Junior lead coaches - Simon to discuss with Rob and Chris about a gradual transition with support to them being the joint Lead Coaches for Junior section</p> <p>Youth lead coaches - Stephen and Matt to discuss with Marcel about a gradual transition with support to Matt and Marcel being the joint Lead Coaches for Youth section</p> <p>Stephen in the background helping out as and when, too valuable to lose!</p>	<p>All</p> <p>Jo</p> <p>All</p> <p>Simon</p> <p>Stephen Matt</p>
16	<p>South London Go Ride Racing League Agreed that we will still participate if other clubs do too</p> <p>Think it better that we master coaching sessions this term due to virus, kids get re-acquainted with school, that this term we look in to practicality of arranging races – but rather have it start circa March 21 with races closer to each other</p> <p>Adam has shared with SLGRRL, 24th Aug, no response yet from other clubs, Adam to chase</p>	<p>Adam</p>
17	<p>Hayes Primary – School Street and improved facilities Spencer introduced the concept, part of a larger Livable Neighbourhoods initiative, restricting traffic close to the school, encouraging scooting, cycling, walking. Spencer is getting involved and will look to call on us for some help with some coaching. Spencer will also speak to Sheila at the school and Andy Walker. Spencer to keep us updated</p> <p>Spencer and Simon to explore with school and with BC options for other cycling / running facilities in the grounds, following our little MTB trail idea</p>	
DATE OF NEXT MEETING		
18	<p>The date of next meeting and following meetings are agreed as set out below. All to be Zoom meetings, until safe to be face to face</p>	<p>All</p>
	<p>End</p>	

Future Meeting dates:

Oct 21 st	Review who is Volunteer, free Young Riders and Affiliates – as Annex 2. Agree Hugh Webb awards. Which Volunteers to get free BC places. Incident / accident review. Panagua Golden Tickets
Nov 18 th	
Dec 16 th	Short meeting + pub social.
Jan 20 th 2021	
Feb 17 th	
Mar 17 th	Discuss Apr recruitment publicity
Apr 21 st	Incident / accident review
May 19 th	
Jun 16 th	Discuss next year's fees
Jul 21 st	Short meeting + pub social.
Aug 18 th	Discuss Sept recruitment publicity
Sept 15 th	Discuss AGM and Rollapaluzza. Who to be Directors and in other roles
Oct 20 th	
Nov 17 th	
Dec 15 th	