



**Bigfoot Youth Cycle Club Ltd (the Company)**

**Annual Company Meeting Minutes**

**Meeting Date:** Saturday 2<sup>nd</sup> March

**Venue:** Hayes Village Hall, Bromley

**Chair** – Stephen Peate

**Minutes** – Adam Shepherd

(the Company, is non-profit making with a volunteer membership and runs the Club)

(the Annual Company Meeting is to be attended by Company Members and Company Directors)

(all decisions in these minutes were unanimous, except where noted otherwise)

<b>Item No:</b>	<b>Item record:</b>	<b>Action by:</b>
1	<p><b>Company Members attending:</b> Sandra Eder, Jo Neath, Stephen Peate and Adam Shepherd</p> <p><b>Company Directors attending:</b> Sandra Eder, Jo Neath, Stephen Peate and Adam Shepherd</p>	
2	<p><b>Company Directors to appoint meeting Chair:</b> Stephen Peate appointed</p>	
3	<p><b>Apologies:</b> None</p>	
4	<p><b>Approval of Agenda:</b> Approved</p>	
5	<p><b>Approval of last Annual Club Meeting Minutes</b> There is none to approve, as this is the first Annual Club Meeting</p>	
6	<p><b>Matters Arising:</b> There are none, as this is the first Annual Club Meeting</p>	
7	<p><b>Chair's Review of the Year and comments thereupon</b> This was a repeat of the review at the Annual Club Meeting 2019 and is recorded in those minutes and was accepted by the Company Members and Company Directors – with thanks to Stephen and no further comment</p> <p>The only action being:</p> <ul style="list-style-type: none"><li>• We've also been involved in contract negotiations with Croydon Arena, still ongoing - thanks Adam</li></ul>	Adam
8	<p><b>Treasurers Report and comments thereupon</b> The club's finances are in order with a bank balance of just over £14,000 – plus assets mainly in the form of club bikes. The club's bike hire scheme had £5,000 allocated to it, this fund now stands at circa £700</p> <p>This was accepted by the Company Members and Company Directors – with thanks to Jo and no further comment. Jo is standing down from the Treasurer role – those at the meeting thanked her for her years of excellent volunteering in this role</p>	

9	<p><b>Discussion on the election of Youth, Parent and Coach representatives</b>  Stephen at the Annual Club Meeting explained the purpose of these representatives and asked for anyone interested in contributing to see either himself or Adam</p> <p>Mervyn Medlyn and Andrea Kechiche came forward as Parent Reps – the Directors will need to review and continue to do the best they can to have good representation</p>	Directors
10	<p><b>Discussion of Proposed Company Members</b>  No suggested changes at the Annual Club Meeting. This meeting agreed to continue with Sandra Eder, Jo Neath, Stephen Peate and Adam Shepherd as Company Members</p>	
11	<p><b>Discussion of Proposed Company Directors</b>  No suggested changes at the Annual Club Meeting. This meeting agreed to continue with Sandra Eder, Jo Neath, Stephen Peate and Adam Shepherd as Company Directors</p>	
12	<p><b>Discussion on Proposed plans for the year ahead</b>  These came from the Annual Company Meeting and were endorsed at this meeting:</p>	
12.1	Website – a complete refresh and rewrite, thanks to Simon who is currently undertaking a review of the existing site (and others)	Directors
12.2	Promotion – some limited targeted promotion as numbers are slightly down, which is common to many other clubs.	Directors
12.3	Regional racing – aim to increase the number of riders taking the leap from go-ride racing to regional racing	Directors
12.4	Sign posting - improve signposting to other local cycling opportunities (track clusters, road development sessions, training sessions at Cyclopark and Herne Hill, road riding with Bigfoot CC (adult club) etc)	Directors
12.5	Skills - develop bike handling skills with more 'off-road' opportunities and venues	Directors
12.6	Gender - start to address our gender imbalance by recruiting more female riders and coaches	Directors
12.7	Coaches - look to recruit our next wave of coaches and develop skills of those we have	Directors
12.8	Young volunteers – encourage participation in the next British Cycling Young Volunteer programme	Directors
13	<p><b>Resolutions and/or Special Resolutions</b>  None were proposed</p>	
14	<p><b>Any other business</b>  Stephen thanked Jeff for stepping forward to become the new Lead Welfare Officer. Stephen thanked Jo for years in treasurer role and staying with role until formal accounts submitted; and thanked Carol for years as First Aid Co-ordinator</p> <p>At the Annual Club Meeting Stephen explained that there would shortly need to be someone to take on the Treasurer's role and that of First Aid Coordinator and asked for anyone interested in contributing in these or in any other way to see either himself or Adam. Mike Young has expressed interest as Treasurer – the Directors will take this forward. Mervyn Medlyn expressed interest as First Aid Coordinator – the Directors will take this forward.</p>	Directors